

## COVENTRY CONDOMINIUMS MEETING MINUTES

Meeting date: 7/10/2021

Attendees:

Jim Cochran  
Bobby Glover  
Lisa Snyder

- 1) Letters needs sent to owners who have a past due balance on Condominium fees
- 2) Suggestion that condo fees be rounded to the nearest dollar
  - a. New fee table will need to be sent out with the new payment amount
  - b. At end of year Baker and Baker needs to prepare a list for each owner with a history of payments
- 3) Reserve Fund
  - a. Need to start to rebuild it by transferring funds monthly or quarterly
- 4) Burner phone
  - a. A burner phone will be purchased for calls relating to Community business
- 5) Security
  - a. A car was broken in to so Jim was going to reach out to the Newark Police Department to see if they can do random drive throughs
- 6) Bobby met with Mandy at Baker and Baker
  - a. Grouped budget to fewer categories
- 7) Annual Meeting
  - a. Will be held at the common area near the mailboxes
  - b. Date is 8/14/2021
  - c. Rain date will be 8/21/2021
  - d. Meeting 10:30-12:00 Cookout to follow 12:00-2:00
- 8) **\*\*Needs discussion\*\***
  - a. Should garages stay with the property and not sold separately?
  - b. After pavement is sealed, do we want to get parking lines?
    - i. Will propose cost during Spring meeting

Next meeting: July 31, 2021 9:00am – 10:00am